First General Meeting Minutes

- Introductions
- Count how many members are new/old
- Focus towards EE, CPE, CS, and BIOM majors
- Have ties with IEEE national
- Goal: improve professional career
- Introduction of all officers

**President**  
Syihan Muhammad

**Secretary**  
Courtney Gelety

**Public Relations Coordinator**  
Steve Cochran

**Webmaster**  
Ken Nicolas

**Vice President**  
Sarah Moore

**Social Chair**  
Brady Heater

**Treasurer**  
Kyler Loeffelbein

- Expectations for the club:
  - More structure
  - Guest speaker at every meeting
  - More events and projects
  - More benefits
  - More fun

- Dues
  - $15/year
  - $10/year for Seniors graduating in December
  - After September 31st – Dues will be $20 for everyone
  - Provide you with access to database, projects, and recognition
  - Payable to any IEEE Officer (Secretary – Courtney Gelety cngelety@mix.wvu.edu)

- Communication
  - Main method is through Slack
  - Google Group email
  - WEEKLY UPDATES about:
    - Important updates
    - Volunteering/Job opportunities
    - Project updates

- Website is a main form of communication
  - Sign up on membership form on website
  - Track hours on website as well
  - Apply for conferences on website
  - Offer feedback
  - As well as:
    - Gallery
    - Galakse
    - Bank of old exams and course materials

- Projects that allow professional development
- ARISS – NEED VOLUNTEERS
  o Monday at around 9am. (look for email)
  o Contact Sarah
- Coursework Database – private server and database with website
  o Contact Abdullah
- Drone parts are ordered and just need put together
  o Racing drone
  o Want to participate in competitions
  o Contact Ken or Kyler
- Tesla Coil – needs fixing and maintenance
  o Contact Brady
- Holiday Lights
  o Needs someone to run
  o Senior design project
- Mercury Remote Robot Challenge
  o Brand new, not much info yet
  o Dr. Klink will be giving guidance
- Scrum
  o Held every general meeting
  o Goal of giving concise format as to how projects are going
- Slack Channels
  o If interested in any projects, select the appropriate channel in Slack
- IEEE Hours measure membership participation
  o Decides who goes to conferences
  o We verify submissions
  o SAC HOURS – given by Outreach office
    ▪ Money allocated to us
  o All SAC hours count as IEEE hours but not vise versa
- Intramural sports
  o Combined with SSAB
  o Sept 25th signups
  o Will send poll to determine which sports to play
- WIE conference –
  o Baltimore, MD in late November/Early December
  o Career fair
  o Empower women in STEM
- SAC Conference –
  o Not to be confused with SAC hours
  o Pittsburg, PA
  o 10 SAC-hour minimum
- NAPS Conference –
  o North American Power Symposium
  o SAC eligible
  o Students in EE 431, graduate seminar, ecoCar, or in any of Solanki’s classes will earn bonus
  o Classes excused by department
  o 4 hour shift minimum
  o Members who work 6 hours awarded with a free T-shirt
  o Members who work 8 hours awarded with T-shirt + power brick + lunch
  o Transportation support needed (gas + parking fees will be reimbursed)
- Follow social media!!!